



JAMBOREE  
2017  
COUNCIL  
GUIDE



BOY SCOUTS OF AMERICA®

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# Revisions

## Revisions made as of January 2017:

- The “Attendance” section in the “Introduction” chapter was updated.
- The “Work Schedule” section in the “Introduction” chapter was revised.
- The “Unit Configuration” section of the “People” chapter was revised.
- Subsections titled “Exploring Advisor Qualifications” and “Exploring Participant Qualifications” were added to the “People” chapter.
- The “Staff Qualifications” subsection of the “People” chapter was updated.
- The “Jamboree Applications” section of the “People” chapter was updated.
- An item in the “Code of Conduct” section of the “People” chapter was revised.
- An item in the “Commitment to Safety” section of the “People” chapter was removed.
- The “Promoting the Jamboree” section of the “Organization” chapter was revised.
- The entire “Venturing Organization” section of the “Organization” chapter was revised and retitled “Venturing/ Exploring Organization.”
- An item was added to the “Quartermaster” subsection of the “Organization” chapter.
- The “Base Camp and Subcamp Operations” section of the “Organization” chapter was revised.
- Dates were changed and other information was revised in the “Fees” section of the “Money” chapter.
- The “Refund Policy” section and the “National Refund Policy for Councils” subsection in the “Money” chapter were revised.
- The “Transportation” section of the “Support Services” chapter was updated.
- The “Pre-Jamboree Training/Council Jamboree Shakedown” section of the “Program” chapter was revised.
- Guidelines for aerial sports were added and other information was updated in the “Adventure Areas” section of the “Program” chapter.
- The “Scheduled and Unscheduled Time” and “Unit Banners” subsections of the “Program” chapter were updated.
- The “Physical Examination” subsection of the “Program” chapter was updated.
- The “Insurance” section of the “Program” chapter was updated.
- The “Religious Observances” section of the “Program” chapter was updated.
- Revisions were made to the “Personal Gear” and “Clothing” lists in the “Equipment” chapter.
- A revision was made to the “Items Provided by the BSA” section of the “Equipment” chapter.
- The daily schedule was updated.

# Introduction

## Dates and Location

The 2017 National Scout Jamboree will be Wednesday, July 19, through Friday, July 28, 2017, at the Summit Bechtel Family National Scout Reserve. Departure day is Friday, July 28. No early departures will be accommodated.

## Attendance

The 2017 Jamboree is being planned for up to 40,000 Boy Scouts, Venturers, Explorers, and unit leaders, including more than 9,000 staff members. Each unit consists of 36 Boy Scouts and four unit leaders or 32 to 36 Venturers and Explorers and four to eight unit leaders, not to exceed a total of 40. Each Venturing crew and Explorer post will be made up of groups of 10 that will be grouped together prior to the jamboree to form complete crews of 40.

## Work Schedule

The council should develop a work schedule for local participation in the jamboree. The following sample work schedule will help with this process.

### 2015

#### December

- Recruit youth participants, adult leaders, and staff.
- Finalize collection of initial fee payment from contingent members.
- Deposit will be invoiced by mid-December. National payment will be due by January 31, 2016.

### 2016

#### January–March

- Pay deposit to the national service center by February 29, 2016.
- Recruit youth participants, adult leaders, and staff.
- River rafting commitment process to be communicated by the national service center.

#### April–June

- Implement camporee youth participant promotion.
- Camporee youth participant promotion
- Recruit youth participants, adult leaders, and staff.

#### July–September

- Continue promotion and recruitment during summer camp programs (Scouts and Webelos).
- Recruit youth participants, adult leaders, and staff.
- All participants need jamboree physicals within one year of the jamboree.

#### October–December

- Finalize collection of second fee payment from contingent members.
- Pay second payment to the national service center by December 31, 2016.
- Continue with monthly committee meetings.
- Determine the number of rafting slots needed and manage the allocation among participants.

- Recruit youth participants, adult leaders, and staff.
- Begin photo verification.

## 2017

### January

- Begin verification of all Youth Protection training for leaders.
- Begin verification process of medical forms submitted.
- Check all transportation and submit tour and activity plans.
- Recruit youth participants, adult leaders and staff.
- Continue to verify all contingent members have a clear headshot photo on their jamboree registration.
- Submit any changes to council commitments, by revised deadline of January 31, 2017.

### February

- Submit tour and activity plan to council.
- Recruit youth participants, adult leaders, and staff.
- Continue to verify photos.
- Continue to verify Youth Protection training.
- Continue to verify medical forms have been submitted.
- Finalize collection of final fee payment. National fee is due by March 31, 2017. (Leadership age credits, camperships, and river rafting fees will be incorporated into final February 2017 invoice.)

### March–April

- National payment is due by March 31, 2017.
- Photo deadline is March 31.
- Conduct second meeting of jamboree contingent.
- Recruit youth participants, adult leaders, and staff.
- Continue to verify Youth Protection training.
- Deadline for medical forms to be submitted is April 15.

### May

- Conduct third meeting of jamboree contingent.
- Deadline for Youth Protection training to be completed is May 31.

### June

- Conduct pre-jamboree training weekend.

### July

- Attend 19th National Scout Jamboree!

### September

Final jamboree committee meeting

### November

Jamboree reunion

# People

## Unit Leader Positions

The only recognized unit leader positions for the 2017 Jamboree are the Scoutmaster, first assistant Scoutmaster, second assistant Scoutmaster and third assistant Scoutmaster, and the crew Advisor for the Venturing/Exploring crews/groups.

## Unit Configuration

Councils must adhere to a troop size consisting of 36 youth and four leaders. The 40-person troop is ideal for housing in multiples of two Scouts per tent, and for most tour buses that are 40 passengers in size. Each troop site in the subcamps is designed to house a group of 40.

As of August 2016, councils are also permitted to utilize the half-troop option. This unit configuration must equal 20 people and comprise 18 youth and two adults.

Councils must also adhere to a Venturing/Exploring group size of 10. This can consist of eight youth and two adults or nine youth and one adult as determined by the council. The two-deep leadership requirements can be met during travel by the Venturing/Exploring groups traveling with the troops and sharing leadership. Please keep in mind that should there be coed youth attendees, there must be coed leadership present during travel. Prior to arrival at the jamboree, the groups of 10 from various councils will be grouped together to form crews of 40, which will meet the two-deep leadership and coed requirements while on site.

Because there is a requirement for applicants to be currently registered with the BSA to access the jamboree applications and at least 13 years of age and a graduate of the eighth grade or 14 years of age to join Venturing/

Exploring, there is a small group of potential attendees that is currently blocked from submitting an application.

Males may register with a troop and submit the Scout application until the time they meet the requirements to switch to a Venturing/Exploring application.

The solution for female applicants is to notify their local council that they are interested in attending the jamboree with their council. Councils should then put the names of these applicants on a waiting list to potentially hold a spot. Once the interested party has met the requirements and is successfully registered with a Venturing crew or Exploring post, she can submit an application online through the official jamboree website at [www.bsajamboree.org](http://www.bsajamboree.org).

## Registration Requirements

### Scout Leader Qualifications

All jamboree Scoutmasters and first-, second-, and third-assistant Scoutmasters must meet the following requirements:

- Possess a current BSA membership with a Boy Scout troop or Varsity Scout team.
- Scoutmasters and first assistant Scoutmasters must be at least 21 years old by the first day of the jamboree.
- Second assistant Scoutmasters must be at least 18 years of age by the first day of the jamboree.
- Third assistant Scoutmasters must be at least 18 years old by the first day of the jamboree but not yet 21 years old by the last day of the jamboree.
- Scoutmaster applicants must be currently serving as a Scoutmaster or Varsity Coach.

- Second and third assistant Scoutmasters must be currently serving in any adult troop or team leadership position.
- Scoutmaster applicants must have completed Scoutmaster or Varsity Scout Coach leader-specific training.
- All adult leaders must complete BSA Youth Protection training within one year of the last day of the jamboree.
- Applicants must meet the medical and body mass index requirements.
- All adult leaders must have filed a jamboree personal health and medical record by April 15, 2017.
- All adult leaders must be approved by the local council.
- All adult leaders must submit all registration fees per their local council's payment schedule.

### Venturing Leader Qualifications

All Venturing Advisors must meet the following requirements:

- Have a current BSA membership with a Venturing crew.
- Be at least 21 years of age by the first day of the jamboree.
- Complete Venturing leader-specific training.
- Complete BSA Youth Protection training within one year of the last day of the jamboree.
- Be actively serving as a crew Advisor or associate Advisor.
- Meet the medical and body mass index requirements.
- File a jamboree personal health and medical record by April 15, 2017.

- All adult leaders must be approved by the local council.
- All adult leaders must submit all registration fees per their local council's payment schedule.

### Exploring Advisor Qualifications

All Exploring Advisors must meet the following requirements:

- Have a current membership with an Exploring post.
- Be at least 21 years of age by the first day of the jamboree.
- Be actively serving as a post Advisor or Associate Advisor.
- Complete Exploring leader-specific training.
- All adult leaders must complete Youth Protection training within one year of the last day of the jamboree.
- Meet the medical and body mass index requirements.
- Participate and assist in planning the pre-jamboree training experience with the local council.
- File a BSA Annual Health and Medical Record using the online jamboree submission process. The AHMR must be dated on or after July 1, 2016.
- All adult leaders must be approved by the local council.
- All adult leaders must submit all registration fees per their local council's payment schedule.

### Boy Scout Qualifications

All Scouts must meet the following requirements:

- Have a current BSA membership with a Scout troop or Varsity Scout team.

- Be at least a First Class Scout.
- Be at least 12 years old by the first day of the jamboree or 11 years old and graduated from the sixth grade, but have not reached their 18th birthday by the last day of the jamboree.
- Be approved by the unit leader and local council.
- Participated in a pre-jamboree training experience
- Filed a jamboree personal health and medical record by April 15, 2017.
- Submit all registration fees per their local council's payment schedule.
- Meet the medical and body mass index requirements.
- Complete the age-specific Youth Protection training course before the first day of the jamboree.

### Venturing Qualifications

All Venturing members must meet the following requirements:

- Have a current BSA membership with a Venturing crew.
- Be at least 14 years old by the first day of the jamboree or 13 years old and graduated from the eighth grade, but have not reached their 21st birthday by the last day of the jamboree.
- Participate in a pre-jamboree training experience.
- Be approved by the unit leader and local council.
- File a jamboree personal health and medical record by April 15, 2017.

- Submit all registration fees per their local council's payment schedule.
- Meet the medical and body mass index requirements.
- Complete the age-specific Youth Protection training course before the first day of the jamboree.

### Exploring Participant Qualifications

All Exploring participants must meet the following requirements:

- Have a current membership with an Exploring post.
- Be approved by the unit leader and local council.
- Have an appropriate parent/guardian complete the online parental consent. (An email will be sent to the parent/guardian during the application process.)
- Participate in a pre-jamboree training experience with the local council and unit leader.
- File a BSA Annual Health and Medical Record using the online jamboree submission process. The AHMR must be dated on or after July 1, 2016.
- Submit all registration fees per their local council's payment schedule.

### Staff Qualifications

Multiple staff sessions are offered for the 2017 National Scout Jamboree to allow for more staffing opportunities. Applicants will be able to select a session that best suits their schedule when applying to serve at the jamboree.

Session 1: July 15–29, 2017

Session 2: July 15–22, 2017



Session 3: July 22–29, 2017

July 29 departure date is subject to change, depending on the position selected to serve.

Jamboree staff positions are open to youth and adult men and women who meet the required qualifications. All applicants must:

- Have a current BSA membership.
- Be able to arrive on site at the jamboree before opening day as deemed necessary by the service director.
- Be at least 16 years old by the first day of the jamboree.
- Submit all registration fees online per the published payment schedule.
- Complete any jamboree-specific training deemed necessary by the service director of the area selected to serve.
- Complete Youth Protection training for both Boy Scout and Venturing programs (two separate courses) within one year of jamboree. All staff must complete both trainings, regardless of age.
- File a personal health and medical record as instructed by the published deadline of April 15, 2017.
- Meet the medical and body mass index requirements.

Jamboree staff applications are submitted online from the official jamboree website, [www.bsajamboree.org](http://www.bsajamboree.org).

### Youth Staff Opportunities

Youth staff will have the opportunity to serve in numerous assignments at the jamboree. Youth staff will be needed in many of the jamboree groups and services listed on the staff application. The list of staff choices posted

at [www.bsajamboree.org](http://www.bsajamboree.org) under “Staff” reflects many areas that specifically request youth staff.

### Jamboree Applications

All applicants (youth, adult leader, and staff) must complete an online application. The online applications are located at [www.bsajamboree.org](http://www.bsajamboree.org).

Applicants must have a myScouting account with their current BSA membership number linked to the account in order to access the online application. A current passport-style photo showing only the full face of the applicant will be required. The photo should be uploaded to the applicant’s jamboree account by March 31, 2017.

A detailed fee discussion is included in a later section; however, staff members pay individually with their application; youth and adult leader participants pay their fees to their council. Each council will determine its own deposit amount and payment schedule keeping in mind the established national payment schedule.

### Statement of Understanding

All participants (youth and leaders) are selected to represent their local councils based on qualifications in character, camping skills, physical and personal fitness, and leadership qualities. Therefore, all adult and youth participants and their parents or guardians are asked to read the Code of Conduct and Statement of Understanding as a condition of participation.

It is with the further understanding that serious misconduct or infraction of rules and regulations may result in expulsion (at the participant's own expense) from the jamboree or during the jamboree tour. Each participant is responsible for his or her own behavior, and only when necessary will the procedure be invoked to send a participant home from the jamboree.

## Code of Conduct

The unit's adult leaders are responsible for the supervision of its membership, maintaining discipline, security, and the Jamboree Code of Conduct.

Leaders will be guided by the Scout Oath and Scout Law and will obey all U.S., local, and state laws.

- *I will set a good example by keeping myself neatly dressed and presentable.*
- *I will attend all scheduled programs and participate as required in cooperation with other unit members and leaders.*
- *In consideration of other unit participants, I agree to follow the bedtime and sleep schedule of the unit.*
- *I will be responsible for keeping my tent and personal gear clean and neat.*
- *I will adhere to all jamboree recycling policies and regulations. I will not litter.*
- *I understand that the possession or consumption of alcoholic beverages or illegal drugs is prohibited at the jamboree.*
- *I understand that serious and/or repetitive behavior violations, including cheating, stealing, dishonesty, fighting, and cursing, may result in expulsion from the jamboree or serious disciplinary action and loss of privileges. The jamboree headquarters must be contacted for the expulsion procedure to be invoked. There are no exceptions.*
- *I understand that gambling of any form is prohibited.*
- *I understand that possession of lasers of any type and possession or detonation of fireworks is prohibited.*
- *I will demonstrate respect for unit and jamboree property and be personally responsible for any loss, breakage, or vandalism of property as a result of my actions.*
- *Neither the unit leaders nor the Boy Scouts of America will be responsible for loss, breakage, or theft of personal items. I will label all my personal items and check items of value at the direction of unit leaders. Theft will be grounds for expulsion.*
- *I will obey the safety rules and instructions of all supervisors and staff members.*
- *I understand that, in accordance with U.S., local, and state laws, firearms and weapons are prohibited in the possession of all jamboree participants unless otherwise specifically authorized by the Boy Scouts of America. All devices categorized as dangerous weapons in West Virginia (see <http://www.legis.state.wv.us/wvcode/code.cfm?chap=61&art=7>) are prohibited at the Summit. Knives in excess of 3.5 inches are among these items and, as such, are prohibited at the Summit.*

- *As a jamboree adult leader, I agree to complete the BSA Youth Protection training within one year of the last day of the jamboree. (You need to complete the BSA Youth Protection training that directly relates to your registered Scouting membership. For example, if you are a registered Boy Scout leader, you will only need Boy Scout Leader Youth Protection training; registered Venturing leaders need to complete Venturing Leader Youth Protection training.)*
- *I understand that all participants and staff members may only bring items specified on the equipment list provided by the Jamboree Department, National Council.*
- *I understand I must have a current photo ID in my possession at all times.*

**Violation of this Code of Conduct, or any other conduct deemed to be inconsistent with the values of Scouting, may result in expulsion from the jamboree at the participant's own expense and could result in revocation of BSA membership.**

## **Commitment to Safety**

The safety and health of our youth, volunteers, staff, and employees is a key component of the 2017 National Scout Jamboree experience. Youth develop traits of citizenship, character, fitness, and leadership during age-appropriate events when challenged to move beyond their normal comfort level and discover new abilities. In doing so, it is essential that risks are identified and mitigated.

The 2017 National Scout Jamboree program, activities, and events integrate many safety features. However, no policy or procedure will replace the review and vigilance of trusted adults and youth leaders at the point of

program, activities, and event execution.

In order to promote and secure a safe and healthy 2017 National Scout Jamboree environment, all leaders are asked to:

- Know and execute the BSA program as contained in appropriate jamboree publications and the *Guide to Safe Scouting*.
- Properly plan pre/post-jamboree tours, activities, and events by completing a tour and activity plan and becoming familiar with the Sweet 16 of BSA Safety.
- Set the example for safe behavior and equipment use during all programs, activities, and events.
- Engage and educate participants in discussions about hazards and risks, their identification, and mitigation.

Together we will ensure the 2017 National Scout Jamboree provides an exciting and safe experience for everyone.

# Organization

## Promoting the Jamboree

- Appointment of the council jamboree committee should be a top priority, followed by the selection of your unit leaders.
- Jamboree unit leaders and council jamboree committee members should then be organized into recruiting teams to visit each troop, team, and crew to promote jamboree attendance. Committees should set up unit rallies and invite parents.
- An extensive council marketing toolkit is provided at [www.bsajamboree.org](http://www.bsajamboree.org). Use the promotional videos and brochures in all of your communications.
- Each jamboree troop/crew/post leader should be asked to participate in the recruiting of Scouts, Venturers, and Explorers for the jamboree.
- When promoting the jamboree, each unit leader should have instructions on where and how to submit a jamboree application, the council payment schedule and refund policy, tour and activity plan, contact information on where to send questions, and any council-specific information.
- Conduct an active publicity campaign on the jamboree, particularly among youth members, parents, leaders, and chartered organizations.
- Use the council news bulletin, council website, executive board meetings, roundtables, committee meetings, and unit meetings for a presentation or a short talk on the jamboree.
- Provide material to your local newspapers, radio and television stations, and other media outlets in your area.

- Start a news and feature story campaign—appointment of chairman and committee, selection of leaders, approval of participants—to local news media.
- Have a jamboree reunion for the adults and youth who have attended previous jamborees, providing a reserve of enthusiastic salespeople.
- Tie in jamboree promotion with your summer camp with posters, displays, and fliers, including someone who can electrify the crowd about the jamboree, especially at all gatherings where there is a significant Scouting presence. Show the jamboree video each week so that every Scout, Venturer, Explorer, and leader in camp knows about the jamboree.
- Include the jamboree in council shows, camporees, and all other council and district events.

## Council Jamboree Committee

Through the careful selection of its council jamboree committee, the council can do a great deal to ensure its youth and leaders have a beneficial jamboree experience. All of the following positions must be filled to allow for effective administration of jamboree operations. Large councils will need to fill all the positions and consider additional depth to meet their needs. Smaller councils may choose to combine the duties of multiple positions into a single position, if necessary, provided all duties are assigned.

## Committee Positions

### Jamboree Committee Chair

Appointed by the council president, the jamboree chair is responsible for selecting, recruiting, officially appointing all jamboree committee chairs, and assigning duties to the following positions:

- Ambassador/Promotion chair
- Transportation chair
- Personnel chair
- Health and Safety chair
- Training chair
- Public Relations chair

The chair coordinates and facilitates regular meetings for all jamboree committee chairs, works closely with the appointed council jamboree staff adviser, frequently reviews assigned tasks and responsibilities of all jamboree committee chairs, and assists all jamboree committee chairs in recruiting key personnel.

### Council Jamboree Staff Adviser

This position is appointed by the Scout executive, works closely with the jamboree committee chair, and assists in the coordination of jamboree unit promotion and preparation.

## Committee Teams

### Jamboree Ambassador/Promotion Chair

Appointed by the council jamboree committee chair, this person is responsible for selecting, recruiting, and assigning duties to council jamboree ambassadors/promotions team volunteers. The responsibilities of the ambassadors are as follows:

- Ensure the promotion of and recruit staff and youth participants for the national jamboree at all council events—council meetings and workshops, camporees, merit badge events, commissioner colleges, resident camp, University of Scouting programs, and all other similar opportunities.
- Become familiar with all national jamboree promotional resources.
- Organize and conduct jamboree promotion rallies for each district in the council, both in spring and fall.
- Work with selected jamboree unit leaders to promote the jamboree.
- Assist the jamboree public relations committee in creating and implementing a council jamboree public relations plan.

### Transportation Team

- Develop complete transportation plans for the council contingent.
- Develop tours before and/or after the jamboree for the council jamboree contingent.
- Advise jamboree transportation service on arrival and departure date and time on proper form.

### Personnel Team

- Select the jamboree troop leaders needed for the council's jamboree troops.  
(Preference should be given to those who have not attended a jamboree; only in exceptional cases [specialized skills] should those who have attended two times previously be considered.)
- Responsible for screening and qualifying all jamboree participants, including applicants for jamboree staff positions.

### Health and Safety Team

- Checks all tour and activity plans carefully to see that they are adequate to protect the health and safety of participants.
- Reviews and becomes familiar with the Be Prepared policy.

Note: Physical fitness must be a consideration when approving jamboree leaders and staff as it relates to the BMI requirements.

### Training Team

- Develops plans and conducts the pre-jamboree training with other members of this subcommittee using the pre-jamboree training/shakedown outline.
- Coordinates with the council jamboree chair to ensure plans are complete.

### Public Relations Team

- Works with the promotion subcommittee chairman to draw up and implement a council jamboree public relations plan.
- Recruits and trains youth jamboree news correspondents.

## Venturing/Exploring Organization

### Advisor

- Participates in pre-jamboree training.
- Assists in conducting jamboree promotion rallies and in recruiting individual contingent members to attend the jamboree.
- Accompanies unit to and from the jamboree.
- Maintains policies and coordinates efforts of associate Advisor and the unit president.
- Is personally responsible for the health, safety, and morale of their unit.

- Responsible for unit first aid and contacts the subcamp medical officer on serious cases.
- By example, serves as a role model for others to follow.
- Is responsible at all times for the proper behavior and conduct of the members of their unit.
- Receives a report from the unit president on bed check each evening after taps and reports those present, accounted for, or missing to the designated subcamp staff member.
- Works with the vice president of administration in administering unit operations.
- Advises the treasurer and assists with the management of unit finances.
- Arranges directly with the subcamp repairs and maintenance officer for supplies with the support of the vice president of administration.
- Works with the president to maintain general morale of unit, including distribution of mail and other communications.
- Cooperates with subcamp leadership at all times.

### Associate Advisor

- Serves as the unit adult leadership in the absence of the Advisor.
- Assists in conducting jamboree promotion rallies and in recruiting individual contingent members to attend the jamboree.
- Participates in pre-jamboree training.
- Works with the vice president of administration in the issuance of supplies.

- Arranges directly with the subcamp repairs and maintenance officer for supplies with the support of the vice president of administration.
- Works through and with the president and vice presidents to train and oversee the unit's tasks of food supplies, preparation and serving of food, and cleaning up.
- Advises the vice president of program on transportation of personal baggage to and from the jamboree.
- Works with the vice president of program in handling the scheduling of unit participation in jamboree activities.
- Along with the secretary, encourages unit news correspondents to send news to their hometowns.
- Maintains a relationship with the Jamboree "Media Experience."

### President

- Serves as the primary youth leader of the unit.
- Assists in conducting jamboree promotion rallies and in recruiting individual contingent members to attend the jamboree.
- Plans and implements unit program in cooperation with other officers, members, and Advisors.
- Leads their fellow contingent members in pre-jamboree training.
- Assists the Advisor in conducting the officers' seminar (training and planning).
- Appoints youth chairs for unit activities and special unit officers.
- Maintains information on the whereabouts of contingent members.

- Is responsible for the appearance of contingent members with regard to cleanliness and proper uniforming.
- Maintains schedules within the unit camp covering reveille, meal hours, and other special assignments received from subcamp staff.
- Organizes all formations of the unit.
- Makes bed checks at taps each evening and reports and accounts for all members of the unit to the Advisors.
- Assesses on an ongoing basis whether the responsibilities of the officers are being considered and carried out effectively.

### Vice President of Administration

- Serves as the administrative officer of the unit.
- Assists in conducting jamboree promotion rallies and in recruiting individual contingent members to attend the jamboree.
- Assumes responsibilities of the president in his or her absence.
- Leads the recruiting and admission of new members during the year.
- Works directly with the Advisors in administering unit operations.
- Coordinates directly with the Advisor on unit supplies, maintenance, and repair issues.
- Organizes and recognizes the achievements of unit members.
- Conducts opening and closing ceremonies for meetings and special occasions.

### Vice President of Program

- Arranges the program planning process for the contingent.

- Handles the scheduling of unit participation in jamboree activities.
- Is responsible to the associate Advisor on program and activities of the unit.
- Is responsible to the Advisor for the unit's physical arrangements.
- Consults regularly with unit cooks on the most effective ways to prepare daily food selections.
- Meets daily with the unit cooks, giving briefings on food preparation and safety precautions.
- Oversees cleanup operations after each meal.
- Is responsible for the care and neat appearance of all equipment.
- Is responsible for transportation of personal baggage to and from the jamboree.

### Secretary

- Manages all communications and publicity of the contingent.
- Coordinates contingent publicity and communication through the Jamboree "Media Experience."
- Works with the support of the Advisor in handling registration procedures and in keeping such records as required.

## Unit Organization

### Scoutmaster

The personal leadership of the Scoutmaster is one of the most important factors in effective administration of the jamboree. Good judgment and sensible controls will help make many camp regulations unnecessary.

- Serves as the executive officer of the troop.

- Maintains policies and coordinates efforts of assistant Scoutmasters.
- Assists in conducting jamboree promotion rallies and in recruiting individual Scouts to attend the jamboree.
- Leads participants in pre-jamboree training.
- Works through assistant Scoutmasters, senior patrol leader, and patrol leaders to ensure fulfillment of their duties.
- Accompanies troop to and from the jamboree.
- Is personally responsible for the health, safety, and morale of troop.
- By their example, serves as a role model for others to follow.
- Is responsible at all times for the proper behavior and conduct of the members of troop.
- Receives a report from the senior patrol leader on bed check each evening after taps and reports those present, accounted for, or missing to the designated subcamp staff member.
- Cooperates with subcamp leadership at all times.

### First Assistant Scoutmaster (Troop Activities)

- Serves as the troop leader in the absence of the Scoutmaster.
- Assists in conducting jamboree promotion rallies and in recruiting individual Scouts to attend the jamboree.
- Participates in pre-jamboree training.
- Works with the assistant senior patrol leader in administering troop operations.



- Is responsible to the Scoutmaster for program and activities of the troop.

### Second Assistant Scoutmaster (Physical Arrangements)

- Assists in conducting jamboree promotion rallies and in recruiting individual Scouts to attend the jamboree.
- Participates in pre-jamboree training.
- Responsible to the Scoutmaster for the troop's physical arrangements.
- Works with the troop quartermaster in the issuance of supplies.
- Arranges directly with the subcamp repairs and maintenance officer for supplies.
- Working through and with the quartermaster and senior patrol leader, trains and oversees the troop's tasks of drawing food and food supplies, preparation and serving of food, and cleaning up.
- Consults regularly with troop cooks on the most effective ways to prepare daily food selections.
- Meets daily with the troop cooks, giving briefings on food preparation and safety precautions.
- Oversees cleanup operations after each meal.
- Is responsible for the care and neat appearance of all equipment.
- Is responsible for transportation of personal baggage to and from the jamboree.

### Third Assistant Scoutmaster (Scheduling and Records)

- Assists in conducting jamboree promotion rallies and in recruiting individual Scouts to attend the jamboree.
- Participates in pre-jamboree training.
- Works with the troop scribe in the handling of troop records and the scheduling of troop participation in jamboree activities.
- Encourages Scout news correspondents to send news to their hometowns.
- Maintains a relationship with the Jamboree "Media Experience."
- Responsible for troop first aid and contacts the subcamp medical officer on serious cases.
- Maintains the general morale of the troop, including the distribution of mail and other communications.

### Senior Patrol Leader

- Serves as the top boy leader of their troop.
- Maintains information on the whereabouts of troop members.
- Works directly with the Scoutmaster in administering troop operations.
- Through the patrol leaders, is responsible for the appearance of Scouts with regard to cleanliness and proper uniforming.
- Maintains schedules within the troop camp covering reveille, meal hours, and other special assignments received from subcamp staff.
- Organizes all formations of the troop.
- Makes bed checks at taps each evening and reports and accounts for all members of the troop to the Scoutmaster.

### Assistant Senior Patrol Leader

- Acts in the absence of the senior patrol leader and assists the senior patrol leader as directed.
- Works with the first assistant Scoutmaster in administering troop activities.

### Quartermaster

- Is responsible for troop equipment and supplies.
- Works with the second assistant Scoutmaster for storage and issuance of all equipment and supplies belonging to the troop or issued to it at the jamboree.
- Will continue the sustainability effort of the BSA by leading the recycling effort within the campsite.
- Maintains an inventory of all equipment and supplies, and is responsible through the second assistant Scoutmaster for the return in good repair of all equipment to the assigned subcamp staff member.

### Scribe

- Is the custodian of all troop records.
- Works directly with the third assistant Scoutmaster in handling registration procedures and in keeping such records as required.
- Keeps the log of the troop and carries out other duties as may be assigned to him by the Scoutmaster.
- Assists the third assistant Scoutmaster in registering and helping Scout news correspondents.

### Chaplain Aide

- Helps with troop program planning, considering religious holidays and including religious observances during troop activities and traveling to and from the jamboree.
- Assists in planning and carrying out troop religious activities.
- Informs troop members about the religious emblem program of their faith and how it is earned.
- Encourages troop members to live up to the ideals of the Scout Oath and Scout Law.

### Historian

- Keeps a logbook about the troop's meetings and activities.
- Keeps a scrapbook of newspaper clippings and other items about the troop's activities.
- Collects photographs from other troop members to make a photo album of the troop's activities.

### Patrol Leader

- Receives assignments for patrol members from troop leaders.
- Informs members of the patrol of assignments and sees that they are carried out.
- Sees that patrol tents, equipment, and the area around the tents are kept neat, clean, and orderly.
- Knows the whereabouts of every member of the patrol.
- Manages the dynamics of the patrol to the point where, when called upon by the senior patrol leader, they can report and account for full membership.

### Assistant Patrol Leader

- Acts in the absence of the patrol leader.
- Assists the patrol leader as directed.

## Regional Coordinators

### Regional and Area Support

Each of the four regions has a team in place to assist the councils in filling their contingents through promotion programs and assistance at events and to help recruit staff for the jamboree. The regional teams are led by the regional chairman (volunteer) and the regional coordinator (professional).

The regional chairman reports to the regional vice president of Outdoor Adventures and must:

- Work in collaboration with area and council jamboree chairs.
- Disseminate information from the jamboree administration.
- Schedule and chair monthly meetings/ teleconferences of area jamboree chairs.
- Ensure that all areas have active jamboree chairs.
- Ensure that each area has a jamboree ambassador.
- Ensure that chairs and ambassadors have adequate training and current information.
- Schedule the appropriate ambassadors to promote the jamboree and recruit staff at all scheduled regional events.
- Assist each area jamboree chair in scheduling jamboree ambassadors to promote and recruit staff and youth participants for the national jamboree at all area and council events including: area meetings and workshops, council camporees, merit badge events, commissioner colleges, University of Scouting programs, and similar opportunities.

council camporees, merit badge events, commissioner colleges, University of Scouting programs, and similar opportunities.

- Monitor the engagement and performance of area jamboree chairs and area jamboree ambassadors.

### The regional coordinator reports to the regional director and:

- Provides staff support to the volunteer regional, area, and council jamboree chairs.
- Assists in disseminating information from the jamboree department to the regional, area, and council chairs.
- Assists the regional chair in scheduling monthly area jamboree chair meetings/ teleconferences.
- Assists the regional chair in ensuring that each area has an active jamboree chair.
- Assists the regional chair in ensuring that each area has an active jamboree ambassador.
- Ensures that all chairs and ambassadors have adequate training and current information.
- Assists each area jamboree chair in scheduling area jamboree ambassadors to promote and recruit staff and youth participants for the national jamboree at all area and council events including: area meetings and workshops, council camporees, merit badge events, commissioner colleges, University of Scouting programs, and similar opportunities.

The area teams are led by the area jamboree chair (volunteer), the area director (professional), and the area jamboree ambassador (volunteer).

### The area jamboree chair reports to the regional jamboree chairman and:

- Works in collaboration with the regional jamboree chairman and council jamboree chairs.
- Disseminates information from the regional jamboree chairman and the jamboree administration.
- Attends monthly meetings/teleconferences of area jamboree chairs.
- Ensures that all assigned councils have an active jamboree chair.
- Ensures that all chairs and ambassadors have adequate training and current information.
- Schedules their area jamboree ambassador(s) to promote and recruit staff and youth participants for the national jamboree at all area and council events including: area meetings and workshops, council camporees, merit badge events, commissioner colleges, University of Scouting programs, and similar opportunities.

**The area director reports to the regional director and:**

- Provides staff support to the area jamboree chair and ambassador(s).
- Assists in disseminating information from the jamboree department to the area jamboree chair and ambassador.
- Assists the area chair in ensuring that all assigned councils have an active jamboree chair.
- Assists the area chair in ensuring that all chairs and ambassadors have adequate training and information.
- Assists the area chair in scheduling area jamboree ambassadors to promote and recruit staff and youth participants for the national jamboree at all area and council events.

The area jamboree ambassador reports to the area jamboree chair and:

- Works in collaboration with the regional, area, and council jamboree chairs.
- Disseminates information from the regional and area jamboree chairs to assigned councils.
- Attends monthly meetings/teleconferences as scheduled by the regional jamboree chair.
- Promotes and recruits staff and youth participants for the national jamboree at all area and council events, including: area meetings and workshops, council camporees, merit badge events, commissioner colleges, University of Scouting programs, and similar opportunities.

Please call on these team members for assistance in your council.

**Base Camp and Subcamp Operations**

The base camps and subcamps will be operated by specific regions.

- There will be five participant base camps.
- There will be four subcamps per base camp.
- The subcamps will be divided into five neighborhoods per subcamp (10 Scouting units per neighborhood).
- Two youth participants will be rooming together in one tent.
- Adult leaders will have individual tents.
- Both the youth participant and leader tents will be dome-style tents with cots provided.
- All individual Scouting units will be preparing their meals in their assigned living area.
- All program activities will be occurring outside of the base camp and subcamp areas.
- There will be one headquarters area within each subcamp for assistance.

- There will be medical facilities in each of the five base camps.

If you have additional questions, please contact the jamboree administration at [2017jamboree@scouting.org](mailto:2017jamboree@scouting.org)

If you find any item at the jamboree, take it to the nearest “lost and found.” Mark the item with your name, unit number, and where it was found.

# Money

## Financial Assistance

Councils are urged to include in their planning the importance of having representative jamboree units. These units should take into account all race, ethnic, religious, and economic conditions present in the population groups in the territory served by the council. Local support is frequently available to provide camperships for youth who might not otherwise be able to attend the national jamboree. An orderly plan should be developed to accommodate needy participants. This plan should include:

- A goal for representative participation
- Requirements for scholarship aid
- Degrees of aid from partial to full scholarship (including uniform and equipment needs)
- Scholarship fundraising plan
- List of selective prospects for funding
- Clearing and coordinating prospects with finance committee
- Jamboree campership fundraising team (must follow guidelines of BSA fundraising)

Prospective sources of funds may be found in service clubs, civic clubs, chartered organizations, corporations, foundations, and selected major contributors. Information to assist your committee may be found in:

*Guidelines on Product Sales and Policy Issues*, No. 35-373

*Foundation Resource Manual*, No. 35-530

*Project Sales Manual*, No. 35-603

Some national jamboree campership funds are available through your region coordinators. For more information, visit [www.bsajamboree.org](http://www.bsajamboree.org).

## Fees

The 2017 Jamboree participant fees are as follows:

Youth participants—\$975

Adult leaders ages 18-25 through July 18, 2017—\$487.50

Adult leaders age 26+ on or after July 18, 2017—\$975

River rafting—\$65 per person

The payment schedule is as follows:

A deposit of \$7,000 per Scout troop and \$1,750 per Venturing group (\$175 per person) is due to the National Council on or before February 29, 2016.

A payment of \$16,000 per Scout troop and \$4,000 per Venturing group (\$400 per person) is due to the National Council on or before December 31, 2016.

A final payment of \$16,000 per Scout troop and \$4,000 per Venturing group (\$400 per person) is due to the National Council on or before March 31, 2017.

The payment schedule does not account for any leaders between the ages of 18 and 25 (\$487.50 instead of \$975). To allow time for all leadership roles to be filled within the council, these discounts will be applied to the amount due on the council's final invoice. National campership awards will also be credited to the final council invoice.

The final council invoice will also incorporate the \$65 per person river rafting fee. This is an additional charge and applies only to the number of rafting slots allocated to the council.

Councils are invoiced by jamboree administration through national accounting. Invoices are generated no later than the last day of the month prior to the payment due date. Copies of the invoices will be mailed to councils. They also may be requested from your state credit representative in the Treasury Office.

The national jamboree fee charged to the councils covers the expense of program material, food, insurance, and equipment as well as the use of a tent, cot, dining shelters, stoves, fuel, and cooking utensils during your adventure at the jamboree. The national fee also includes a “Jambo 17 Kit,” which includes two participant patches, a hat, and a neckerchief. Patches will be sent directly to the council for distribution. Hats and neckerchiefs will be picked up at check-in.

Each council will set its own jamboree fee, including the deposit and payment schedule, based on travel and tour expenses and the national payment due dates.

## **Refund Policy\***

If an individual has signed up to attend the jamboree and then finds he or she cannot attend, a refund may be processed by the local council only if they have a replacement contingent member. Individual refund requests should be submitted to the local jamboree coordinator.

\*Local councils set their specific cancellation and refund policies for individual contingent members. Requests for refunds from individual members of a council contingent are the responsibility of the local council.

Requests for refunds from individuals are the council’s responsibility and will not be considered by the national jamboree office.

## **National Refund Policy for Councils**

This refund policy relates to the payment of funds between local councils and the national jamboree office.

Any refund requested by local councils must be approved by the Scout executive and then submitted in writing to [2017jamboree@scouting.org](mailto:2017jamboree@scouting.org).

Requests for refunds resulting from a change in the overall size of a council contingent, which must be coordinated/approved through the appropriate region coordinator prior to submission to the jamboree office, will be evaluated on a case by case basis through April 30, 2017.

No fees are refundable after April 30, 2017.

Refund requests received through March 31, 2017 will be processed within eight weeks following receipt of the request.

Refund requests received after March 31, 2017 will be processed between August 1, 2017 and September 30, 2017.

Refund requests received after the jamboree will not be considered.

## **National Refund Policy for Staff Volunteers**

This refund policy relates to the payment of staff volunteer fees directly to the national jamboree office.

In cases where the request involves shifting between jamboree positions (e.g., a registered staff member who is needed as a council contingent leader), a full refund will be made regardless of the date of the request.

Staff member refund requests will be processed as follows:

- If a position has not been offered, all submitted fees are refundable.

- If a position has been offered (regardless of whether or not it has been accepted):
  - \$75 is nonrefundable through December 16, 2016
  - \$175 is nonrefundable from January 1, 2017 through April 30, 2017
  - No fees are refundable in the case of requests received after April 30, 2017
- If the request is made as the result of military orders, a relocation caused by an employment change, or a documented medical condition:
  - 100 percent is refundable through December 31, 2016
  - \$25 is nonrefundable from January 1, 2017 through March 31, 2017
  - \$50 is nonrefundable from April 1, 2017 through May 30, 2017
  - \$75 is nonrefundable from June 1, 2017 through June 30, 2017
  - No fees are refundable in the case of requests received after June 30, 2017



# Support Services

## Transportation

The Boy Scouts of America is joining with Transportation Management Services (TMS) to provide safe, efficient, cost-effective, and environmentally friendly transportation solutions for jamboree participants. While TMS will be managing bus registration, arrivals and departures, and all Scout movements during the jamboree, TMS also offers its services for councils to charter buses for transportation to and from the Summit Bechtel Reserve.

It is mandatory that all councils apply for a bus permit through TMS in order to be allowed to enter the Summit Bechtel Reserve. To do so, please go to [www.tms.com](http://www.tms.com) and click on the jamboree logo in the upper right-hand corner of the screen.

### What Is TMS?

TMS is a transportation management firm. Its safety standards meet all federal regulations, and its experience over the last two decades for similar events positions it to assist the Boy Scouts of America. TMS can handle all the logistics to get your council to and from the jamboree.

### Why Book Your Council Travel With TMS?

TMS will work with its preferred suppliers around the United States to provide lower bus pricing for your unit(s). In addition, it may be able to use the vehicles and drivers brought in from other states during the jamboree, thus saving costs for the councils and reducing environmental impact by maximizing available resources. Buses and drivers booked through TMS will be provided with local accommodations, training, accreditation, and meals. Further, TMS carries \$30 million of insurance, which supplements the insurance coverage of its extensive pool of bus

operators. To book your bus through TMS, please go to [www.tms.com](http://www.tms.com) and click on the jamboree logo in the upper right-hand corner. After TMS gathers the necessary information, it will create a quote for your council.

### TMS Offers:

- Contingency plans for unexpected emergencies on the road
- Convenient, no-hassle, online booking and payment options
- Only \$100 to hold your reservation, followed by three payments
- High safety standards
- \$30 million of insurance
- DVD/video options
- Environmentally friendly transportation solutions

TMS will work with you to plan for and conduct the transportation element of the jamboree. If TMS coordinates your transportation, you will not have to worry as much about this vital piece of your jamboree experience.

### What If Our Council Books Its Own Transportation?

TMS's team will manage all bus movements during the event, in part due to limited space at the Summit Bechtel Reserve and related off-site locations. It is mandatory for all buses to be registered for specific arrival and departure times through the TMS registration process, as well as mandatory for out-of-network bus operators to coordinate with TMS. If you do not book your travel through TMS, we recommend that you convey this information to the bus operator when booking your reservation.

Please note: Specific arrival times for registration day and departure times for the final day will be assigned by TMS and must be followed. Bus permits for those days indicating assigned times will be required for all vehicles. Bus permits and arrival/departure times can be obtained through TMS's website at [www.tms.com](http://www.tms.com).

For all questions regarding bus permits, arrival times, and departure times, please contact TMS directly at 800-437-7629 or email questions to [jamboree@tms.com](mailto:jamboree@tms.com).

## Telephone Communications

As the frequency of cell phone usage increases, telephone usage is becoming less of an issue. There are multiple cell phone towers on the property, plus back-up capabilities in case of emergencies.

All emergency phone calls must be made to a specific number that will be sent to councils before the jamboree.

Messages will then be delivered to the person's subcamp headquarters. Persons will then return calls from predesignated locations throughout the site.

It is important that someone be appointed to receive emergency calls that may come into the council service center during the jamboree.

Council service centers must have on file the names, addresses, and phone numbers of parents or guardians of each youth member and spouse or relative of each unit leader and staff member to contact in case of an emergency. The home and business telephone numbers must also be on file.

Each council is asked to appoint someone to be responsible for handling emergencies day and night during the jamboree. Your

jamboree unit leaders must have the name and phone numbers of the key persons to contact in the council.

## Trading Posts

There will be trading posts operating in convenient locations throughout the jamboree. The following services and types of items will be available in each trading post:

**Souvenirs.** An attractive line of jamboree souvenirs and other materials will be available to send or take back home.

**Sundries.** A varied assortment of hardware, over-the-counter drugs, and miscellaneous items will be on sale.

**Snacks.** Drinks, milk, candy, and light meals will be available.

Payments accepted will include cash and credit card.

Prices charged for all merchandise and services at jamboree trading posts will be similar to the prevailing prices of comparable merchandise in cities and towns in the area.

## Cooking and Eating

New to this jamboree, Scouts will have the opportunity to select their own food for breakfast, lunch, and dinner at jamboree grocery stores. Products stocked in the grocery stores will be sized for units to eat as a troop/crew/post for breakfast and dinner, not as individual patrols. Lunch items in the grocery stores will be cases of individual products so participants may pack their own lunches to take with them as they leave their camping area for the day.

Proper training in food preparation techniques prior to the jamboree will help ensure an enjoyable experience for all unit members.

It is the responsibility of the assistant Scoutmaster or adviser in charge of physical arrangements to give oversight to the preparation and serving of meals within the unit. Prior menu planning will be essential to ensure grocery shopping is completed quickly and efficiently. Additional suggestions on menu planning will be provided when the jamboree grocery list is published.

Duties will include:

- Ensuring safe practices are followed in the handling and preparation of food
- Working through and with the youth leadership to train and oversee the tasks of selecting food and food supplies at the grocery store, food preparation, serving, and cleanup
- Consulting with youth cooks regularly on the most effective ways to prepare daily food selections
- Meeting with the youth cooks and giving briefings on food preparation and safety precautions
- Overseeing cleanup operations after each meal

### Grocery Store Items and Menu Cookbook

In early 2017, the list of items that will be stocked in the Jamboree Grocery Stores and a jamboree menu cookbook with meal ideas that can be made from stock items at the stores will be made available online.

### Cooking Equipment

The unit equipment package furnished by the jamboree will include propane stoves with the fittings necessary to use the provided tanks and fuel for all meal preparation. Under no circumstances should participants bring cooking appliances, fuel tanks, or fuel.

### Special Diets

The Jamboree Food Team will aid youth, leaders, and staff who have special dietary requirements in the following ways:

Youth and leaders attending the jamboree will be able to choose their meals under a new model of food distribution where units go to a designated “grocery store” in or near their base camp area and select from a wide variety of common grocery items to prepare their meals. The grocery store plan will include products that accommodate kosher, halal, gluten-free, vegetarian, and vegan diets. A list of items that the Jamboree Food Team plans to carry in the grocery stores will be published in advance of the jamboree and will indicate which items meet common dietary restrictions. During the jamboree, those items will be marked in the grocery store with industry-standard labels and symbols, just as one finds when shopping elsewhere. The Jamboree Food Team has also arranged for food items meeting various dietary plans to be included in the offerings at the staff dining hall.

During online registration, each youth, leader, and staff member will be asked whether he or she has dietary preferences or restrictions. The Jamboree Food Team will then use this information to determine what foods are stocked at the grocery stores and what special diets will be supported at the staff dining hall. Therefore, it is important that individuals indicate these needs during the registration process.

The Jamboree Food Team recognizes that there are many potential dietary restrictions as well as common diets (e.g., low-calorie and low-carbohydrate) and common food allergies (e.g., to citrus fruit, dairy, eggs, fish, nuts/peanuts, and shellfish). Individuals will need to consider this, and avoid such items in the grocery stores and when cooking in camp or in the staff dining hall. In addition, remember that the Food Team cannot feasibly plan for all specific dietary needs of all persons attending the jamboree. Therefore, anyone with special food requirements for medical reasons (after medical permission to attend jamboree is granted), or personal dietary beliefs, must make their own arrangements to meet those needs by bringing nonperishable food with them—just as they would bring their own medications.

### **Staff Dining**

Staff will be dining at one centralized area in the Echo base camp. Meals served there will be breakfast and dinner. Staff will pack their own lunch to take with them once they leave for the day.

## Program

The national Scout jamboree showcases the broad range of activities available within Scouting. Those activities are conducted at many high-adventure venues found at the Summit Bechtel Reserve. While youth attending the jamboree will have the chance to experience some of these high-adventure venues, capacity constraints and the sheer number of attendees will make their experience very different than one received during a Summit high-adventure experience. Contingent leaders should help youth and parents understand that the jamboree is primarily a social event that celebrates Scouting, not a high-adventure experience.

### Pre-Jamboree Training/ Council Jamboree Shakedown

It is recommended that pre-jamboree training for contingent members be conducted by the council jamboree committee and jamboree unit leaders under the direction of the council jamboree training chairman. When there is a multicouncil unit, the area or regional jamboree coordinators will assist in the training program.

It is recommended that the training be held in May or June 2017. The purpose and objective of this shakedown training is to help identify and select the leadership for the jamboree unit contingent. Here are some other recommendations to ensure a successful shakedown to prepare your unit for the jamboree:

- Help the youth get to know one another.
- Create team-building games and activities for the youth which, in turn, will help select their jamboree youth leadership and other positions.
- All of the troop equipment, including tents, dining frys, cooking materials, etc., will be provided upon your arrival.

- Emphasize the place of the Scout Oath and Scout Law at the jamboree.
- Practice jamboree-style camping and cooking skills.

### Program Elements

The 2017 National Jamboree at the Summit will be filled with new programs that will excite Scouts from all across the country. We will be delivering the jamboree program at the adventure activity areas on site, the Summit Center, the New River Gorge National River Area, communities throughout southern West Virginia, and the summit of the Summit—Garden Ground Mountain.

### Adventure Areas

The adventure areas will offer 15- to 30-minute activity experiences to get the participants' blood pumping. Most activities will be available on a first come, first served basis and will be designed for maximum throughput. Certain activities that have very limited throughput capacity will be scheduled by a "lottery" system. More details on this system will be provided to unit leaders at a later date.

**Adventure Valley** will be home to The Rocks (rock climbing), Low Gear (cross-country mountain biking), The Ropes (challenge courses), The Zip, and lake kayaking.

**The Canopy** is home to the Summit's canopy tours. Soar through the trees on a series of zip lines 50 to 80 feet in the air.

### Aerial Sports Activity Weight Guidelines

The engineering and safety systems used by the Summit's aerial sports activities require participants to meet certain weight guidelines in order to participate in climbing, rappelling, bouldering, canopy tour, challenge course, and zip-line activities. **Participants in these activities must weigh between 50 pounds and 250 pounds, regardless of their height.**

**Thrasher Mountain** will be home to The Park and The Trax. The Park houses the Summit's first-rate skateboarding facilities. At The Trax participants will find the Summit's thrilling BMX course.

**The Bows and Barrels** shooting sports at the 2017 Jamboree will offer the widest variety of shooting sports activities ever. Shotguns, rifles, pistols, 3-D archery, and sporting arrows.

**Aquatics** activities will be located at the Summit's man-made lakes (Goodrich Lake and Lake B), as well as The Pools. Goodrich Lake will be home to fishing, basic kayaking, paddleboarding, and an expanded Water Reality obstacle course. Lake B will be home to advanced kayaking. The Pools will be home to scuba diving and free swim.

**The STEM Quest area** will offer high-tech, state-of-the-art exhibits.

### **Aquatics Program and Swim Classifications**

In order for Scouts and Venturers to participate in the unique aquatics activities at the Summit, including the off-site River Rafting adventure, they will need to be classified for swimming prior to arrival at the jamboree. These classifications are nonswimmer, beginner, and swimmer.

Jamboree Scoutmasters are responsible for swim classification checks and issuing buddy tags to their Scouts or Venturers during the scheduled jamboree troop campout or pre-jamboree training. Each tag will be marked with the participant's name and swim classification.

Correct certification by Scoutmasters is a serious trust, since the life of a boy or girl could depend on it. A single buddy tag will be issued to the participant for the supervised aquatics activities at the jamboree and must be presented by the Scout or Venturer when he or she arrives at the specific adventure areas. Participants without a tag will be treated as nonswimmers.

### **The Summit Center**

The Summit Center will be the hub of jamboree activity set between the villages and the activity areas, and the only area open to day visitors. On specific days, visitors may pay a fee and visit the Summit Center to experience all it has to offer. The center will be open to regular jamboree participants, but day visitors may not visit the base camps or activity areas. The Summit Center will be home to the stadium shows, the military exhibits, conservation trail, Disabilities Awareness Area, Sustainability Treehouse, merit badges, and a wide variety of other exhibits and displays.

The Conservation Trail is located in Summit Center (near Boulder Cove along Goodrich Lake) and features activities and exhibits from conservation agencies and organizations. The Conservation Trail provides hands-on education about the natural world and how we interact with it.

Also located in the Summit Center is Action Point, which has smaller preview versions of activities taking place in the activity areas.

### **Jamboree Trek**

For one day of the jamboree, each unit will hike to Garden Ground Mountain, the summit of the Summit. Upon reaching the top, hikers will take part in pioneering, buckskin games, Highland Games, and Native American and other historical activities.

### **Messengers of Peace Day of Service**

The Messengers of Peace Day of Service (MOPDOS) program during the 2013 National Scout Jamboree was a huge success for both the jamboree participants and the local communities where the projects were executed. For 2017 there will be two options

for units to complete the MOPDOS activity. Most units will do this activity during one day of their jamboree experiences. Units with travel itineraries that allow for it will be offered the chance to do their MOPDOS project en route to the jamboree or possibly on their way home after the jamboree. More details on these options will be provided to unit leaders at a later date. In either option, Scouts and Venturers will visit one site in West Virginia and perform service that will have a lasting impact in that local community.

### **Messengers of Peace Day of Service**

**Equipment.** For the Messengers of Peace Day of Service, participants will need to wear long pants, long-sleeved shirts, and hiking boots.

### **Scheduled and Unscheduled Time**

A few programs at the 2017 jamboree will be scheduled, but there will be plenty of time for participants to choose those activities that they most enjoy. Over the 10 days of the jamboree, participants will spend one day on the jamboree trek, one day participating in the Messengers of Peace Day of Service, and one half-day in a scheduled technology activity. The rest of the time, they will be able to participate in the adventure programs or visit the Summit Center.

### **Nature and Conservation**

It is the goal of the Summit and the 2017 Jamboree to be as “green” an operation as is possible. Scouts will be asked to carry drinking water in reusable water bottles, not commercial bottled water. For any and all refuse generated, recycling bins will be located throughout the Summit to make sure that everything is recycled that can be.

### **Unit Banners**

Jamborees stir color and excitement! Every unit is encouraged to bring a unit banner, identifying them by number, geography, and council. Banners must be vinyl, 1 foot by 8 feet, with grommets in each corner. They are to be erected in the unit campsite. Have fun with this! Be creative and showcase your home area!

### **Medical Requirements**

Weather conditions at the jamboree can range from being hot and humid during the day to mild temperatures in the evenings. Rain is more common at the Summit due to its location in the Appalachian Mountains. Jamboree activities are very strenuous. It is crucial that everyone arrive fit and prepared, and drink plenty of water while at the jamboree.

### **Physical Examination**

All participants must submit certification of physical fitness on the official BSA Annual Health and Medical Record. Maintenance of good health in a jamboree camp is of utmost importance, and it is with this objective in mind that the following must be enforced:

- Participants will be expected to get a complete examination by a licensed health-care practitioner.
- It is recommended that the examination take place not fewer than 30 days or more than 12 months before departure to the jamboree.

- Participants will go through a medical screening prior to arrival. It is imperative that all medical forms are submitted by the published deadlines so that prior approval for participation occurs before you leave for the jamboree. In the event an attendee is found medically unfit upon arrival at the Summit, he or she cannot serve and must return home at his or her own expense.

### Immunizations

When attending Boy Scouts of America programs or activities that require an Annual Health and Medical Record or specialty physical exam to be completed, it is required to have a current tetanus immunization. The following immunizations are strongly recommended:

- Hepatitis A
- Hepatitis B
- Diphtheria, pertussis
- Meningococcal
- Polio
- Measles, mumps, and rubella
- Varicella
- Influenza

### Exceptions to Immunization on Medical or Religious Grounds

If there is a medical or religious reason why you cannot comply with vaccination requirements, obtain a statement to that effect from a physician if it is an exemption on medical grounds. If you aren't immunized due to religious reasons, you must also provide a statement to that effect that includes specific reasons, so it can be given full consideration by the jamboree medical staff.

These statements need to be submitted with the medical form.

### Physical Fitness—Be Prepared!

The jamboree is a physically demanding experience. While much of the site is level, there are regular changes in grade as part of everyone's daily schedule. A number of our activities require more stamina and fitness, too—climbing, rappelling, rafting, mountain biking, and skateboarding. It is essential that all participants and staff are prepared for their Summit jamboree experience.

Being overweight has been shown to increase the likelihood of certain diseases and other health problems: hypertension, heart attack, hyperlipidemia, and stroke. Anyone who is obese and has multiple risk factors for cardiovascular/cardiopulmonary disease would be at much greater risk of an acute cardiovascular/cardiopulmonary event imposed on them by the environmental stresses of the Summit. The BSA's goal is to prevent any serious health-related event from occurring, and ensuring that all of the participants and staff are "physically strong."

The Centers for Disease Control suggests using a body mass index as a screening tool for obesity; it is easy and only requires knowing your height and weight. The BMI is a governmental calculation based on nationwide statistics that takes into account variables that include geography, age, and sex. The simple online calculator to determine your BMI can be found at [www.cdc.gov/healthyweight/assessing/bmi/](http://www.cdc.gov/healthyweight/assessing/bmi/).

The CDC defines the BMI Healthy Weight as follows:

- If your BMI is less than 18.5, it falls within the "underweight" range.



- If your BMI is 18.5 to 24.9, it falls within the “normal” or Healthy Weight range.
- If your BMI is 25.0 to 29.9, it falls within the “overweight” range.
- If your BMI is 30.0 or higher, it falls within the “obese” range. The BMI is just one of the factors to be considered, and we will take those other “co-morbidities” into account as we make our decisions about an individual’s inclusion in the jamboree. The national jamboree at the Summit has some challenging adventure venues but is not a 24/7 high-adventure experience, so we have modified the criteria for the jamboree.

*Accordingly, it is the policy of the 2017 National Scout Jamboree that:*

*The jamboree will uphold a decision by an applicant’s personal health-care practitioner to deny participation for medical reasons.*

*The jamboree will accept applicants who are recommended for participation by a health care practitioner and who have a BMI of 31.9 or less.*

*The jamboree medical staff will review all applicants with a BMI of 32.0 to 39.9 and consider jamboree participation based on 1) health history, 2) submitted health data, and 3) recommendation of the applicant’s personal health-care provider. For applicants with a BMI higher than 31.9, a recommendation of “no contraindications for participation” by the applicant’s personal health-care provider does not necessarily guarantee full jamboree participation. The jamboree medical staff will have final determination of full jamboree participation.*

*The jamboree will consider for participation applicants with a BMI of 32.0 to 39.9 and/or one of the following risks:*

- *Hypertension*
- *Diabetes mellitus*
- *Tobacco use*
- *Dyslipidemia*
- *Prior heart attack*
- *Coronary angioplasty/stent*
- *Prior stroke or transient ischemic attack (TIA)*
- *Coronary artery surgery*
- *Family history of premature (before age 55) coronary artery disease*
- *Sleep apnea requiring CPAP or BiPAP*
- *COPD*

*Applicants may be requested to provide further documentation, including cardiac testing, pulmonary testing, or further information from their physician to ensure the applicant’s ability to participate.*

*Jamboree medical services will provide specific instructions to the practitioner to determine eligibility.*

*The BSA cannot accept any applicant with a BMI of 40.0 or higher. Youth applicants with a BMI in excess of 40 will be evaluated on a case-by-case basis.*

In order to plan, prepare for, and support the participants who have these medical conditions, an individual evaluation of each situation by the national medical team is required. There may be instances where proper medical support at the jamboree site is impossible. Under such circumstances, participation may be denied.

## Medications

Leaders need to treat youth medications as they would on any unit campout or when attending summer camp. Medications are to be secured and dispensed by the unit's leaders throughout the jamboree, as well as while traveling to and from the Summit. It is recommended that the unit bring a small lock box to store these medications.

Medications needing refrigeration while at the jamboree can be stored at the medical service location nearest your assigned camping location. While you are traveling to and from the jamboree, you will need to keep these medicines at their required temperatures by using a small cooler, etc., if needed.

## Tobacco Policy

The current *Guide to Safe Scouting* states:

“Adult leaders should support the attitude that they, as well as youths, are better off without tobacco in any form and may not allow the use of tobacco products at any BSA activity involving youth participants. All Scouting functions, meetings, and activities should be conducted on a smoke-free basis, with smoking areas located away from all participants.”

***Accordingly, it is the policy of the 2017 National Scout Jamboree that smoking and the use of smokeless tobacco is prohibited***

***in all jamboree buildings, tents, and vehicles. While in BSA uniform and/or on duty, smoking or the use of smokeless tobacco is not permitted. The use of tobacco by visitors or off-duty, non-uniformed staff or leaders will be restricted to designated areas.***

## Alcohol Policy

The following statement is approved by the National Executive Board of the Boy Scouts of America.

The current *Guide to Safe Scouting* states:

“It is the policy of the Boy Scouts of America that the use of alcoholic beverages and controlled substances is not permitted at encampments or activities on property owned and/or operated by the Boy Scouts of America, or at any activity involving participation of youth members.”

***Accordingly, it is the policy of the 2017 National Scout Jamboree that alcoholic beverages and controlled substances are not permitted.***

## Insurance

Accident and sickness insurance will be provided to all those attending the 2017 Jamboree.

The cost of this insurance is included in the jamboree fee.

Jamboree coverage for registered members of the BSA will be effective during their stay at the jamboree. Council insurance policies cover travel periods between their home and the jamboree site. Youth and adult leaders who are registered for official pre- or post-jamboree tourist trips will be covered during that period as well as part of their council's insurance coverage. There is no coverage for any unofficial pre- or post-jamboree tourist trips.

Youth and adult leaders are also covered under this program during the time of their pre-jamboree training.

Youth and adult leaders attending the jamboree as representatives of international Scout associations will be covered only during their stay at the jamboree. Jamboree staff members are also covered on the same basis. Coverage is not applicable to employees of the BSA (national and local councils) while they are covered by any statutory workers' compensation policy.

## **Religious Observances**

Chaplains representing many faiths will be at the jamboree to conduct services and provide personal counseling. Participants and staff also are encouraged to visit the religious relationships tents in the Summit Center.

Religious observances and chaplain services for youth, leaders, and staff of all faiths will be coordinated by a chaplain for each faith.

A devotional guide and schedule for religious services will be available upon arrival.

## **Visitors**

The jamboree will be open to visitors on certain days. As soon as the schedule and fees are available, they will be published on [www.bsajamboree.org](http://www.bsajamboree.org).

# Equipment

## What to Bring

It is important that participants pack the right items.

### • Personal Gear

2'x2'x3' duffel bag

Sleeping bag (lightweight in stuff sack with 30 degree rating is good)

Eating kit (plate, bowl, and spork are adequate)

Reusable lunch bag (Disposable plastic bags will not be provided.)

Two 1-liter water bottles

Toiletry kit (keep it small)

Two bath towels

Two washcloths

Flashlight

Sunscreen

Non-aerosol insect repellent

Day pack

Female participants: feminine hygiene products

### • Clothing

Two uniforms

Long pants (required for Messengers of Peace Day of Service)

Good, broken-in hiking boots

Lace-up shoes (lightweight sports)

Rain gear (simple, lightweight)

Scout headgear

One jacket or sweatshirt (synthetic is good)

One set of sleep clothes

Seven pairs of underwear

Four or five Scout/jamboree T-shirts/polo/activity shirts (antimicrobial synthetic is good)

Three or four BSA uniform shorts/longs

Three or four pairs of BSA uniform socks

One BSA Scout belt

Five or six pairs of hiking socks

Two or three other pairs of socks

Note: Arrival day, stadium show, Sunday religious observances, and departure day are uniform days; other times may be determined by your staff leader. Other days are Scout/jamboree T-shirts or activity shirts with uniform shorts/longs.

### • Optional

Air or travel pillow

Swimsuit

Water shoes

Sunglasses

Solar camp shower (three-gallon)

The Summit has a network of tanks, pipes, and filters that serves as our greywater system. As a result of the greywater system and the ambient-temperature showers, the amount of water required per person has been reduced by nearly two-thirds. And by reusing our water, the size of the wastewater system has been reduced by half.

We are so excited that our Scouts and Scouters are finding inexpensive, renewable ways to heat the water for showers. We just ask that you remain respectful of the overall water-consumption goals on-site. If you are considering a solar camp shower, please limit yourself to three gallons or less in size. Your water-resourcefulness will go a long way in making sure the Summit's systems are not overstressed.

- **Troop/Crew Equipment**

One first-aid kit

One small medicine lock box

One troop flag

Unit banner

## **Items Provided by the BSA**

All tents with ground covers

All cookware, except personal mess kits

All cooking supplies

All dining areas/facilities in each troop site

All tools to set up tents, etc.

Picnic tables

Cots

# 2017 National Jamboree

## Local Council Information Sheet

**DATES** \_\_\_\_\_/\_\_\_\_\_/2017 through \_\_\_\_\_/\_\_\_\_\_/2017

**TRAVEL PLANS** The \_\_\_\_\_ Council jamboree contingent will leave \_\_\_\_\_ (insert location) on \_\_\_\_\_ (insert date) and fly to \_\_\_\_\_ (insert travel destination). Our tour will include \_\_\_\_\_ (insert details).

The contingent will arrive at the Summit on July 19, 2017, and camp there through the morning of July 28, when we will return to \_\_\_\_\_ (departure airport/location) for the return flight to \_\_\_\_\_ (final destination). (If additional travel is scheduled after the jamboree, include that information.)

**ORGANIZATION** The jamboree is on a first-come basis to everyone who qualifies. After troops have been filled, a stand-by list of alternates will be established. Scouts will be assigned to a jamboree troop consisting of 36 Scouts and four adult leaders, or a Venturing group consisting of eight to nine Venturers and one to two adult leaders. You will be a member of a patrol within the troop or crew. The council contingent will consist of \_\_\_\_\_ (insert number) troops from the council and \_\_\_\_\_ (insert number) Venturing groups from the council.

**TOTAL COST** \$\_\_\_\_\_ (insert fee for all youth)      \$\_\_\_\_\_ (insert fee for all leaders)

**PAYMENT SCHEDULE**

Deposit	\$_____ (deposit amount)
	Due _____/_____/_____ (payment due date)
Second payment	\$_____ (Second payment amount)
	Due _____/_____/_____ (payment due date)
Final payment	\$_____ (deposit amount)
	Due _____/_____/_____ (payment due date)

**FEE INCLUDES** The jamboree fee covers all transportation, tours, admission fees, meals, lodging, patrol and troop equipment, insurance, and training camp before the jamboree. Your expenses will be personal equipment, uniforms, and spending money. The fee is based on an airfare of \$\_\_\_\_\_ (estimate). If this increases, the total jamboree fee may increase accordingly.

**REFUND POLICY** If you sign up for the jamboree and cannot attend, you will receive a full refund from the \_\_\_\_\_ Council (insert council name), as long as there is an alternate to take your place. In the event there is no alternate, \_\_\_\_\_ (insert alternate refund policy).

**Boy Scouts of America**  
**Suspected Child Abuse Reporting Form**

The following information was provided to: (name/position)

\_\_\_\_\_

Phone No. and address

\_\_\_\_\_

Additional witness:

\_\_\_\_\_

(Name/Phone No./Address)

\_\_\_\_\_

Name of suspected abuser

\_\_\_\_\_

Address

\_\_\_\_\_

Phone No.

\_\_\_\_\_ Scouting position

\_\_\_\_\_

Child's name

\_\_\_\_\_ Date of birth

\_\_\_\_\_

Jamboree unit number

\_\_\_\_\_ Address

\_\_\_\_\_

Parent's name

\_\_\_\_\_

Address

\_\_\_\_\_ Phone No.

\_\_\_\_\_

Physical indicators observed

\_\_\_\_\_

\_\_\_\_\_

Behavioral indicators observed

\_\_\_\_\_

\_\_\_\_\_

Other indicators observed/known

\_\_\_\_\_

\_\_\_\_\_

Reporter's name and position

\_\_\_\_\_

Date of report

\_\_\_\_\_ Signature

\_\_\_\_\_

Printed name

\_\_\_\_\_

## 2017 NATIONAL JAMBOREE DAILY SCHEDULE

	Wednesday 7/19/2017	Thursday 7/20/2017*	Friday 7/21/2017*	Saturday 7/22/2017	Sunday 7/23/2017	Monday 7/24/2017*	Tuesday 7/25/2017*	Wednesday 7/26/2017*	Thursday 7/27/2017	Friday 7/28/2017
Theme	First Day									Last Day
6 a.m.	REVEILLE									
7 a.m.	BREAKFAST									
7:30 a.m.	Raise Colors - 12 Points		Raise Colors - 12 Points							
8 a.m.										
9 a.m.										
9:30 a.m.	Units Arrive 6 a.m. to 4 p.m.									Units Depart 5 a.m. to NOON
10 a.m.										
10:30 a.m.										
11 a.m.										
11:30 a.m.										
Noon										
12:30 p.m.			Worship Services***							
1 p.m.										
2 p.m.										
3 p.m.										
4 p.m.										
5 p.m.										
6 p.m.										
7 p.m.										
7:30 p.m.	Base Camp Welcome Activities & Leaders' Meeting Live Stream									
8 p.m.		Colors			Colors				Colors	
8:30 p.m.			Worship Services***							
9 p.m.										
9:30 p.m.										
10 p.m.										
Adventure Areas	NOON - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 4 p.m.	Closed	8 a.m. - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 4 p.m.	Closed
**** Summit Center	NOON - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 4 p.m.	1 p.m. - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 5 p.m.	8 a.m. - 4 p.m.	Closed
Visitor Hours	None	None	9 a.m. - 5 p.m.	9 a.m. - Show close	1 p.m. - 5 p.m.	9 a.m. - 5 p.m.	9 a.m. - 5 p.m.	9 a.m. - 5 p.m.	9 a.m. - 4 p.m.	None

\* Special program days:

Whitewater rafting: ~2,800 Scouts per day on the river

Day of Service: ~5,000 Scouts per day offsite on service projects

Garden Ground Mountain Hike: ~5,000 Scouts per day hike to Garden Ground Mountain

\*\* Various dedication ceremonies will be scheduled throughout the Jamboree

\*\*\* Jewish and Muslim services to be held during this period

\*\*\*\* All activities may not be available during these times